1. Vendor Questions & Answers

The University has received the following questions from vendors. The corresponding department has provided answers for the questions provided within the allocated time to respond. The questions and answers should be considered incorporated as part of this Request for Information. Please see below:

1. **Question:** What is the make/model/age of the current bus running now?
   **Answer:** This exact information varies, and we are not privy to this information as buses are owned and operated by CCRTA.

2. **Question:** Can you please clarify the total number of annual charter hours?
   **Answer:** These would be day trips only, and subject to demand and availability.

3. **Question:** Are you requiring automated passenger counters on the buses?
   **Answer:** This would be highly preferred. However, ridership data would be required and verifiable.

4. **Question:** Would you consider an alternative fuel such as propane?
   **Answer:** Yes. Currently the RTA fleet is CNG (Compressed natural gas). We encourage and support alternative fuel use in the vehicles. The goal of the university is to continuously reduce the campus carbon footprint to a goal of carbon neutral by 2040 if possible and financially feasible.
5. **Question:** Could you please clarify the total number of hours for Summer service?  
   **Answer:** Currently, there are no summer hours.

6. **Question:** Would you be willing to accept alternative proposals that have additional contract years in exchange for a lower hourly rate?  
   **Answer:** Yes, but no more than 10 years.

7. **Question:** Is there office space on campus for a supervisor?  
   **Answer:** If this is needed, then it should be stated in the vendor’s response to the RFP with details describing needed requirements. Resolution would be determined during any potential contract negotiations.

8. **Question:** Given the vehicles don't need to be new, please confirm if there is a maximum age or mileage for the vehicles either at the outset of the contract or during the term of the contract?  
   **Answer:** It would be highly desirable that the vehicles be within five model years of current. Please provide detailed listings and descriptions of the proposed vehicle fleet to include at a minimum; make, model, year, capacity, mileage, and fuel consumption rate.

9. **Question:** Please confirm if there are ADA requirements for vehicles (ramp/lift/etc.)  
   **Answer:** Yes, ADA compliance is required.

10. **Question:** Please confirm if vehicles can be stored on campus.  
    **Answer:** There is limited overnight uncovered storage space available at the Momentum campus. If this is needed, please detail space requirements in the vendor response. Resolution would be determined during any potential contract negotiations.

11. **Question:** Please confirm if an office area will be provided to operator.  
    **Answer:** If this is needed, then it should be stated in the vendor’s response to the RFP with details describing needed requirements. Resolution would be determined during any potential contract negotiations.

12. **Question:** Please confirm if technology to track and notify with regard to safety, location, ridership is required and/or desired  
    **Answer:** This is desired.

13. **Question:** Please clarify the relationship between the ridership between the Corpus Christi Regional Transit Authority 2019 data and the anticipated service (Islander Express shuttle).  
    **Answer:** Please see the attached PDF. The Around Town is the Flex 93/Wave 63 and the Momentum is the Route 60. There are four attachments.

    To answer the size and capacity question, the range of bus size utilized on the Momentum bus service is 35 to 40 feet in length. It was the same pre-COVID-19 too. Seated capacity on a 35-foot bus is 32 seats. On a 40-foot bus it is 38 seats.

    In regards to hourly riders on Momentum Bus, a 2019 and a 2020 chart to illustrate ridership activity by time of day is attached.
14. **Question:** Please confirm the total anticipated annual billable hours.  
**Answer:** We have provided the anticipated schedules and past ridership data. It is left to the vendor to propose the appropriate program to include detailed billing structure.

15. **Question:** Please confirm the number of shuttles currently used for service (i.e. 2 shuttles running 7:30 am - 1:00 pm and 1 running from 1:00 - 7:00 M - Th)  
**Answer:** This exact information varies, and we are not privy to this information as buses are owned and operated by CCRTA.

16. **Question:** Please confirm if a spare shuttle (or a minimum spare shuttle ratio) is required and if so, requirements for the vehicle  
**Answer:** The only requirement is that there is no interruption in service. It is left to the vendor to propose the solution.

17. **Question:** With regard to recommended hours, 15 hours/day are shown for Weekday Route Monday through Friday but start (7:00 am) to end (11:00 pm) totals 16 hours. Please confirm.  
**Answer:** There is an error in the RFP. It is a total of 16 hours a day Monday- Friday and then 13 hours on Saturday and 9 hours on Sunday.

18. **Question:** Please confirm if access to restrooms and/or break areas will be provided to drivers.  
**Answer:** Restrooms can be made available; we will need to determine those available based on the route. All the restrooms will be at the main campus, not Momentum Resident Village. We do not have designated staff breakrooms. If breakrooms are needed, then it should be stated in the vendor’s response to the RFP with details describing needed requirements. Resolution would be determined during any potential contract negotiations.

19. **Question:** Please provide a map showing the current and envisioned routes and stops.  
**Answer:** Attached – see page 6 of addendum

20. **Question:** Please confirm the mileage per day per route  
**Answer:** This exact information varies, and we are not privy to this information as buses are owned and operated by CCRTA. Bus stop locations and maps have been provided. It is left to the vendor to propose routes.

21. **Question:** Please confirm the current annual cost to TAMU-CC of the agreement with RTA for provision of transportation services  
**Answer:** The annual amount for the current fiscal year is $234,029.47. However, this amount does not reflect the same service level that we are requesting in this solicitation.

22. **Question:** With regard to fuel, to effectively protect TAMU-CC and the operator against large fluctuations in fuel prices over which neither has control, would TAMU-CC consider establishment of a base price per-gallon adjustment mechanism for which fluctuations beyond a predetermined threshold (i.e. 15%) of the established per-gallon price allow for compensation back to TAMU-CC (if fuel drops in price by 15%+) or additional compensation back to operator (if fuel increases in price by 15%+)?
Answer: It is left to the vendor to propose a detailed pricing structure with their proposal. If the vendor determines that this is needed, then it should be stated in the vendor’s response to the RFP. Resolution would be determined during any potential contract negotiations.

23. Question: Given that these services are new, that there is a significant financial investment required of by the operator, and that TAMU-CC reserves the right to increase or reduce service hours, would TAMU-CC consider establishment of an hourly rate adjustment mechanism for which fluctuations beyond a predetermined threshold (i.e. 10% of the 2021 hours requested) allow for the billable hourly rate to be adjusted down proportionally (if total annual hours exceed the 2021 requested hours by 10%+) or to be adjusted up proportionally (if total annual hours are below the 2021 requested hours by 10%+)?

Answer: It is left to the vendor to propose a detailed pricing structure with their proposal. If the vendor determines that this is needed, then it should be stated in the vendor’s response to the RFP. Resolution would be determined during any potential contract negotiations.

24. Question: With regard to termination rights, in the event that the contract is terminated by Texas A&M CC for convenience prior to the end of the initial term, will Texas A&M CC agree to pay any unamortized portion of any capital purchases?

Answer: If this is a concern, then it should be stated in the vendor’s response to the RFP. Resolution would be determined during any potential contract negotiations.

25. Question: With regard to termination rights, would Texas A&M CC grant operator the right to terminate for Texas A&M CC’s breach and failure to cure within 10 days for a monetary breach or within 30 days for a non-monetary breach.

Answer: If this is a concern, then it should be stated in the vendor’s response to the RFP. Resolution would be determined during any potential contract negotiations.
2. Additional Instruction for Section 6 – Pricing & Delivery Schedule

The following instruction was inadvertently left out of Section 6 – Pricing & Delivery Schedule of the RFP at time of issue. The instruction is as follows:

- Please provide a detailed breakout of hourly fees for all proposed services.
3. Attached University Campus Map of Bus Stops
All else remains unchanged.

This Addendum should be signed for acknowledgement that you have received the Addendum # 1, and return as part of your RFP proposal. However, the document is not required.

COMPANY NAME: __________________________________________________________

STREET ADDRESS: __________________________________________________________

CITY/STATE: __________________________________________________________________

TELEPHONE AND FAX: ______________________________________________________

SIGNATURE: __________________________________________________________________

DATE: ______________________________________________________________________